

NON-PUBLIC DISCLOSURE BY STAFF OF EMPLOYMENT NEGOTIATIONS AND RECUSAL

If your rate of pay is \$130,500 or more, you **must** file this form or with the Select Committee on Ethics (220 Hart Building) **not later than three (3) business days** after the commencement of negotiations or entering into an arrangement for private employment.¹ If you file this form, you **must also** recuse from certain official matters, following the standards described below. This form will not be made public.

Name of Senate Employee <i>(Print or Type)</i>	
Employing Senate Office or Committee	
Name of Private Employer(s)	
Date of Commencement of Negotiations/Employment Arrangement and Recusal	

RECUSAL STATEMENT

Indicate your acknowledgment of and agreement with the recusal standard that applies to you by initialing the appropriate box below:

For employees whose rate of pay is at or above \$150,160 (CY 2025). I understand and acknowledge that, pursuant to Senate Rule 37.14, I must recuse myself from (1) any contact or communication with the above-named prospective employer(s) on issues of legislative interest to the prospective employer(s), and (2) any legislative matter in which there is a conflict of interest or the appearance of a conflict of interest. I further understand and acknowledge that, pursuant to Section 17 of the STOCK Act, Pub. L. No. 112-105 (2012), I must recuse myself whenever there is a conflict of interest or the appearance of a conflict of interest.

For employees whose rate of pay is more than \$130,500, but less than \$150,160 (CY 2025). I understand and acknowledge that pursuant to Senate Rule 37.14, I must recuse myself from (1) any contact or communication with the above-named prospective employer on issues of legislative interest to the prospective employer, and (2) any legislative matter in which there is a conflict of interest or an appearance of a conflict.

If you have any questions, please call the Select Committee on Ethics at (202) 224-2981.

Signature	Date
Home Address	Home Phone Number

¹ For purposes of this form, a “negotiation” is the discussion of terms and conditions of employment after an offer has been made and you are considering accepting. An “employment arrangement” is an arrangement when an offer has been made and accepted.