

File this statement with your Senate Supervisor ("Supervisor" is defined on the next page).

**STATEMENT OF OUTSIDE BUSINESS OR PROFESSIONAL ACTIVITY OR EMPLOYMENT
REQUIRED BY SENATE RULE 37, PARAGRAPH 3**

This form is for use by (1) any officer or employee of the Senate whose salary is disbursed by the Secretary of the Senate; (2) any officer or employee of the Federal Government whose services are utilized by the Senate; and (3) any other person who for more than 90 days in a calendar year performs services in behalf of a Senate office. Not for use by a Senator.

**SELECT COMMITTEE ON ETHICS
United States Senate**

**FOR FILING WITH SENATE SUPERVISOR
(See next page for filing directions)**

NAME	SENATE OFFICE, COMMITTEE, OR SUBCOMMITTEE
SENATE TITLE OR POSITION	NAME AND OFFICE OF SUPERVISOR (as defined by Senate Rule 37)

PERSONAL SERVICE, ACTIVITY, OR EMPLOYMENT

List all corporations, companies, firms, or other outside business or professional enterprises, partnerships, individuals, or other organizations for which you provide any business or professional service, or by which you are employed, for compensation.

NAME OF ORGANIZATION	ADDRESS OF ORGANIZATION	DESCRIPTION OF ACTIVITY	POSITION HELD

I certify that the statements I have made are true, complete, and correct to the best of my knowledge and belief and that the activity or employment is not inconsistent or in conflict with the conscientious performance of my official duties.

DATE	SIGNATURE
------	-----------

**STATEMENT OF OUTSIDE BUSINESS OR PROFESSIONAL ACTIVITY OR EMPLOYMENT
REQUIRED BY SENATE RULE 37, PARAGRAPH 3**

This form is for use by (1) any officer or employee of the Senate whose salary is disbursed by the Secretary of the Senate; (2) any officer or employee of the Federal Government whose services are utilized by the Senate; and (3) any other person who for more than 90 days in a calendar year performs services in behalf of a Senate office. Not for use by a Senator. (Note: In exceptional circumstances for good cause shown, the Select Committee on Ethics may waive the applicability of this requirement to an employee hired on a per them basis.)

This form is provided by the Select Committee on Ethics of the U.S. Senate for the convenience of persons who are required to file a statement of outside personal service activity or employment in accordance with Rule 37 of the Standing Rules of the Senate. Use of this form is recommended but not mandatory.

If you perform any personal service for any business or professional activity or employment for compensation, in addition to your Senate office or employment, you must submit a statement at the following times:

- (a) When your outside activity or employment starts; and
- (b) on May 15 of each year thereafter so long as such activities or employment continues.

Submit the completed statement to your supervisor as designated by Rule 37 as follows:

- (a) a Senator or the Vice President is the supervisor of his administrative, committee, clerical, or other assistants;
- (b) a Senator who is the chairman of a committee is the supervisor of the professional, clerical or other assistants to the committee, except that minority assistants are under the supervision of the ranking minority Senator on the committee;

(c) a Senator who is chairman of a subcommittee which has its own staff and financial authorization is the supervisor of the professional, clerical, or other assistants to the subcommittee, except that minority assistants are under the supervision of the ranking minority Senator on the subcommittee;

(d) the President pro tempore is the supervisor of the Secretary of the Senate, Sergeant at Arms and Doorkeeper, the Chaplain, and the employees of the Office of the Legislative Counsel;

(e) the Secretary of the Senate is the supervisor of the employees of his office;

(f) the Sergeant at Arms and Doorkeeper is the supervisor of the employees of his office;

(g) the Majority and Minority Leaders and the Majority and Minority Whips are the supervisors of the research, clerical, or other assistants assigned to their respective offices;

(h) the Majority Leader is the supervisor of the Secretary for the Majority;

(i) the Secretary for the Majority is the supervisor of the employees of his office;

j) the Minority Leader is the supervisor of the Secretary for the Minority; and

(k) the Secretary for the Minority is the supervisor of the employees of his office.

Note: Senate Rule 37, paragraph 2 states: "No Member, officer, or employee shall engage in any outside business or professional activity or employment for compensation which is inconsistent or in conflict with the conscientious performance of official duties."

Senate Rule 37, paragraph 3 states: "No officer or employee shall engage in any outside business or professional activity or employment for compensation unless he has reported in writing when such activity or employment commences, and on May 15 of each year thereafter so long as such activity or employment continues, the nature of such activity or employment to his supervisor. The supervisor shall then, in the discharge of his duties, take such action as he considers necessary for the avoidance of conflict of interest or interference with duties to the Senate."