

Date/Time Stamp

COVER SHEET FOR AMENDMENT OF POST-TRAVEL SUBMISSION

Instructions: Use this form as a cover sheet for any paperwork you may need to submit to the **Office of Public Records** in order to make your Privately Sponsored Post-Travel Submission complete in accordance with Rule 35. **Only complete this form if you need to submit an amendment to a post-travel filing you have already submitted.**

SUBMIT DIRECTLY TO THE **OFFICE OF PUBLIC RECORDS IN 232 HART BUILDING**

Name of Traveler: _____

Employing Office/Committee: _____

Travel Expenses Paid by (List all sources): _____

Travel Date(s): _____

Description/Title of Attached Forms: _____

Purpose of Amendment (describe the reason for amending original submission): _____

(Date)

(Signature of Traveler)