



U.S. SENATE SELECT COMMITTEE ON ETHICS

Request for Approval of a Teaching Position

Instructions: In accordance with Senate Rule 37.5(b)(4), a Member, officer, or employee whose rate of basic pay is equal to or above the financial disclosure threshold (\$150,160 for Calendar Year 2025), “shall not receive compensation for teaching, without the prior notification and approval of the Select Committee on Ethics.” Please use this form to request approval from the Committee. This form is for Committee use only and will not be publicly available.

Name: _____

Office: _____

Supervising Senator: _____

Senate rate of pay (check one): Below \$150,160
 Above \$150,160

Prospective employer: _____

Course name: _____

Proposed compensation: _____

Course Description:

Please see reverse side



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Affirmations:

Required:

- Compensation is derived from the institution's general funds and not supported by earmarked grants, appropriations, or contributions by other entities.
- Compensation is consistent with the compensation of other teachers at the institution with comparable responsibilities.
- No Senate resources (including employee time) will be used in connection with the teaching.

Check all that apply:

- The course(s) are part of a regular course of instruction at an established academic institution, involving services on an ongoing basis, rather than payment for individual appearances.
- Course responsibilities include class preparation, lecture presentation, and student evaluation (grading papers, testing, and homework, etc.).
- Students receive credit for the course.

Attach offer letter from prospective employee.

Attach any other supporting documentation.

Additional comments (optional):

Signature

Date